

University of Illinois

Records and Information Management

Advisory Committee

Charter: August 2012 (Revised October 2015)

Purpose of this Document

This document provides an update of the charge, membership, time commitment, and list of committee members of the Advisory Committee for matters related to Records and Information management.

Charge

The RIM Advisory Committee (in coordination with business and functional experts) will periodically review and provide advice on University policies and procedures/protocols related to the management of records and other information resources. As needed, the RIM Advisory Committee will provide guidance to the State of Illinois on the creation of processes, procedures, and best practices related to the management of records and information resources.

Membership

The RIM Advisory Committee will be comprised of ten to fifteen persons representing all three University of Illinois Campuses and University Administration so as to provide substantive input into the development of policies and procedures/protocols related to the management of records and other information resources. Persons should be selected based on their areas of expertise, their ability to represent campus-centric perspectives, and/or their ability to represent perspectives that are over-arching across the campuses, such as matters related to business and finance, legal matters, and general IT operations. When service obligations by committee members have been met or exceeded, new members will be added as required. Membership will be balanced across the campuses and University Administration.

Time Commitment

The RIM Advisory Committee members will meet bi-monthly for 1 ½ hour meetings and otherwise on an as-needed basis. If necessary the Committee will create ad hoc subcommittees to carry out specific activities. Members are expected to serve for a minimum of 24 to 36 months but service can be extended if seen in the best interest of the Committee.

RIM Advisory Committee Members as of October 2015:

Last modified: October 2015

Steve Anderson, Associate University Counsel, UA

Roy Campbell, Professor of Computer Science, UIUC

Ray Cunningham, Director of Records Services, University Foundation

Rob Dixon, Registrar, UIC

Lynn Fisher, Professor of Sociology/Anthropology, UIS

Heidi Imker, Director, Research Data Services, UIUC

Troye Kauffman, Associate Director of Security, AITS UA

Mike LaPointe, Assistant Director of Business Intelligence, OBFS, UA

Renee Nagy, Systems Analyst, Division of Management Information, UIUC

Andrew Nichols, Lead Application Specialist, TS UIUC

Andre Pavkovic, CIO, College of Medicine, UIC

Katie Ross, Director of Human Resources, HR, UA

Bob Sandusky, Associate University Librarian for IT, Library, UIC

Shellie Treat, Assistant Director of Network Services, ITS, UIS

Tom Wood, University Archivist, Library, UIS