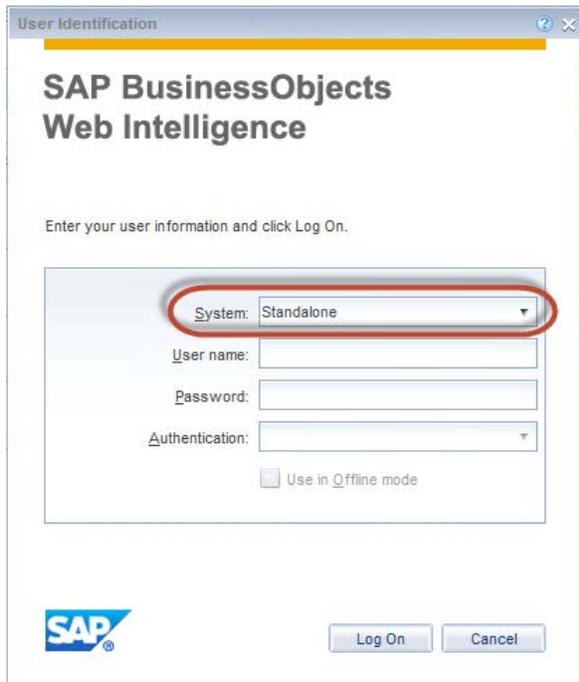


Cannot Login to Web Intelligence – System shows” Standalone”

Issue: User attempts to login to Web Intelligence Rich Client, but the login fails and the system name shows **Standalone**.

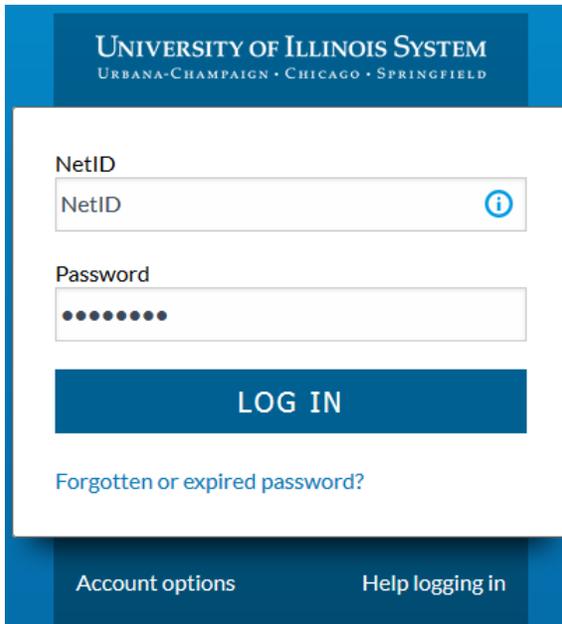


Solution – Launch Web Intelligence from EDDIE and download needed file

The user needs to launch Web Intelligence from EDDIE and open the **ZHVtbXIOYW1l.zabo.wi** file that downloaded.

Step 1: Set Web Intelligence Preferences in EDDIE

1. Go to the EDDIE login page: <https://eddie.ds.uillinois.edu/>
2. Click **Login to EDDIE** button.
3. Enter University NetID and password.
4. Click **Log In** button.



UNIVERSITY OF ILLINOIS SYSTEM
URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD

NetID
NetID 

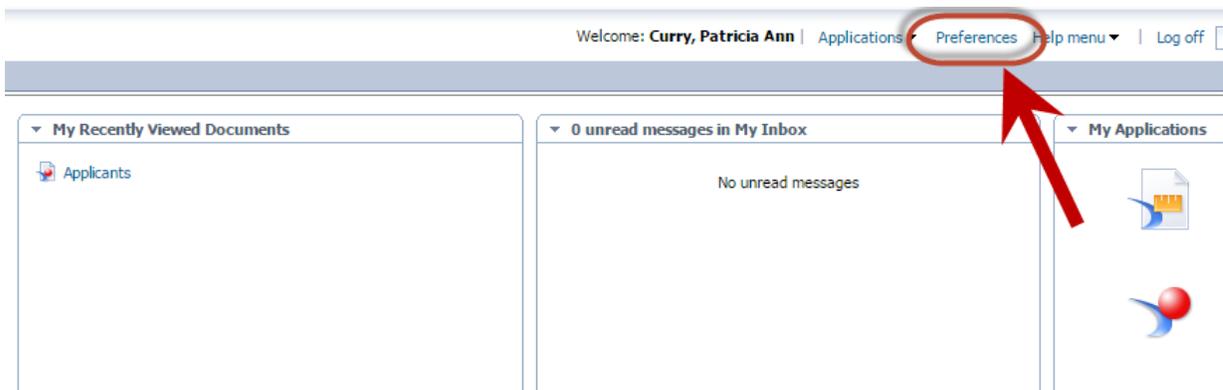
Password
●●●●●●

LOG IN

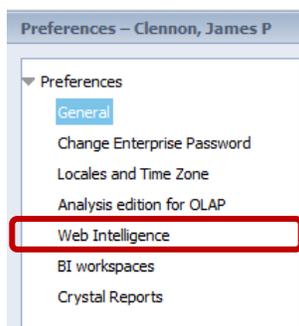
[Forgotten or expired password?](#)

[Account options](#) [Help logging in](#)

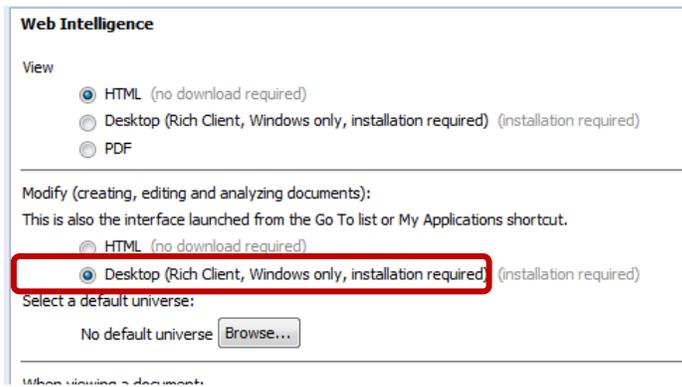
- From the home page, click on **Preferences** menu located in the upper-right corner of window:



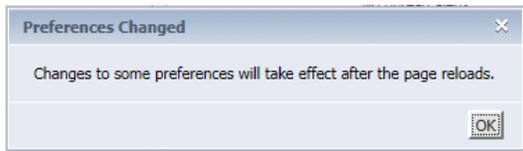
- Select **Web Intelligence** preferences



- Verify that the **Modify** preference is set to **Desktop**

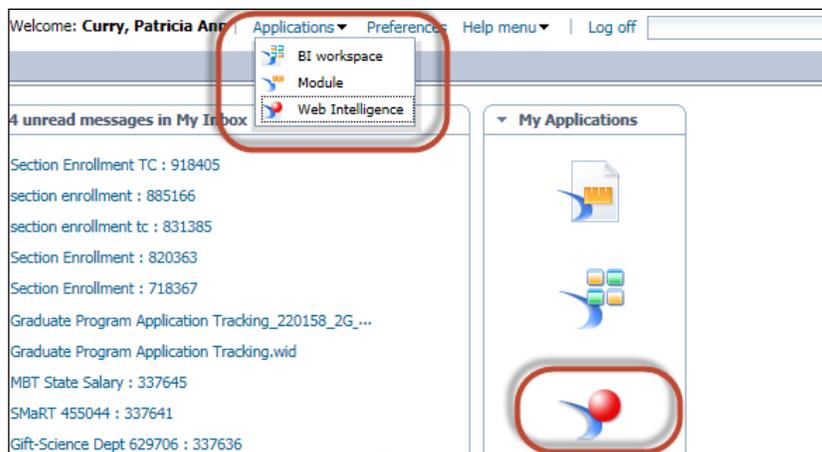


8. Click **Save & Exit** to exit preferences
9. Click **OK** at the Preferences Changed dialog box:



Step 2: Launch Web Intelligence Application from EDDIE

1. From the EDDIE home page, click the Web Intelligence application icon, or select **Applications > Web Intelligence**.



2. When Web Intelligence is launched, a file will attempt to download. **This file must be opened in order to successfully login to Web Intelligence.** This step will vary based on the web browser being used:

Internet Explorer:

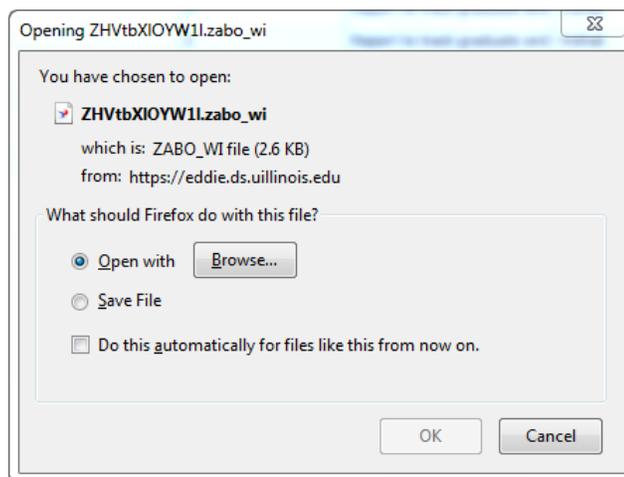
- a) At the bottom of the window, a message will be displayed asking if you want to open or save the **ZHVtbXIOYW11.zabo.wi** file.



- b) Click **Open**.

Firefox:

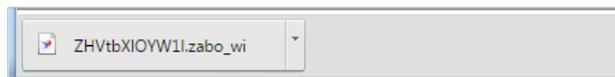
- a) A pop-up window will be displayed asking if you want to open or save the **ZHVtbXIOYW11.zabo.wi** file.
- b) Select **Open With** (Do not browse to select a program. You may have to toggle from Save back to the **Open With** option in order to click **Ok**)



- c) Click **OK**

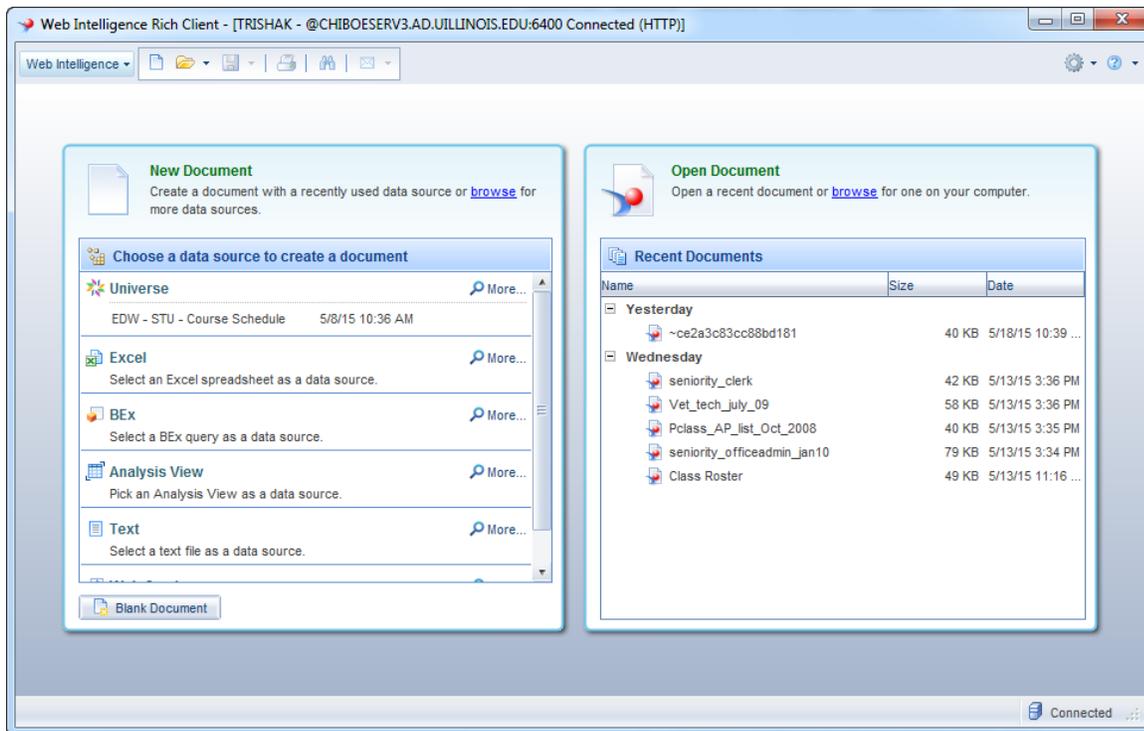
Chrome:

- a) The file will be placed in your download folder, and it will show at the bottom of your window:



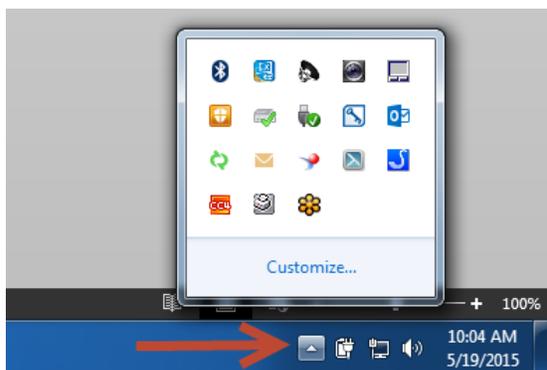
- b) Click the drop-down arrow on the file, and select **Open**.

3. Once the file is successfully opened, Web Intelligence will open and the main menu will be displayed:

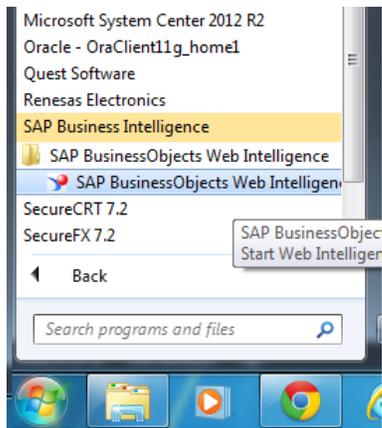


Step 3: Disconnect and login to Web Intelligence from the Desktop

1. Click the icon to display all running programs:

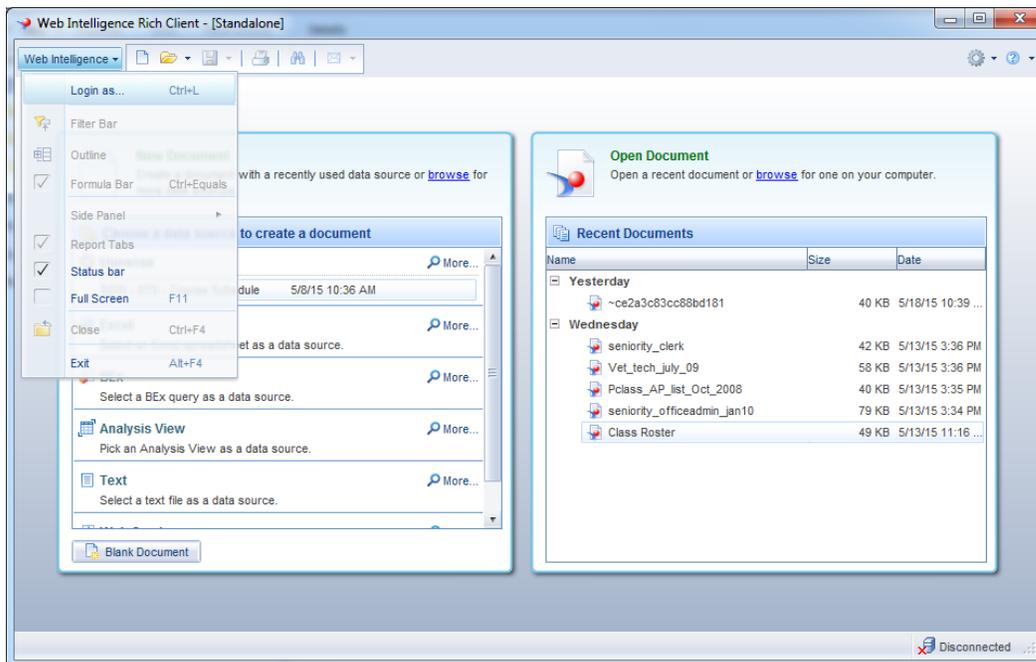


2. Right-click on the Web Intelligence  icon, and select **Quit**.
3. Click on the Windows Start Menu button
4. Select **All Programs**
5. Scroll down and select the **SAP Business Intelligence** folder
6. Open the **SAP Business Objects Web Intelligence** sub-folder.
7. Launch the **SAP Business Objects Web Intelligence** application.

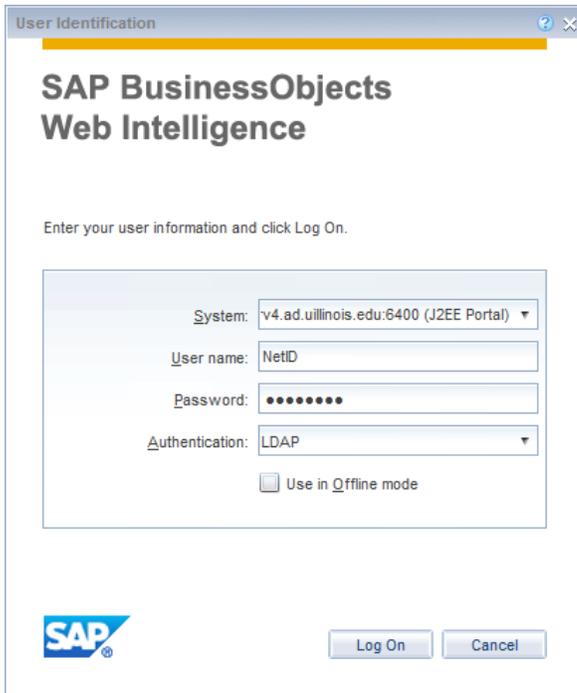


The Web Intelligence home page will be displayed in Disconnected status.

8. Click the **Web Intelligence** drop-down menu in the upper-left corner of the window.
9. Select **Login as**



10. Enter your Business Objects user name and password.
11. Click **Log On**



User Identification

SAP BusinessObjects Web Intelligence

Enter your user information and click Log On.

System: v4.ad.uillinois.edu:6400 (J2EE Portal) ▼

User name: NetID

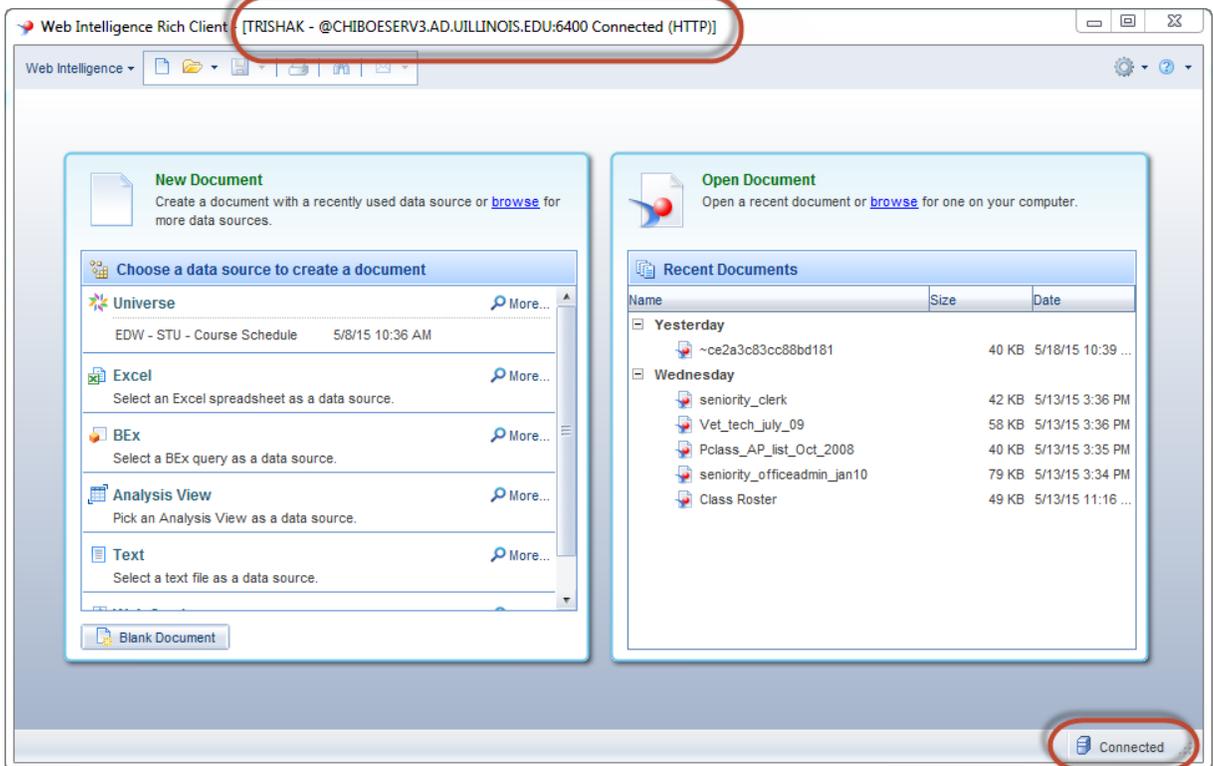
Password: ●●●●●●

Authentication: LDAP ▼

Use in Offline mode

 Log On Cancel

The Web Intelligence home page now shows **Connected** status:



Web Intelligence Rich Client - [TRISHAK - @CHIBOESERV3.AD.UILLINOIS.EDU:6400 Connected (HTTP)]

Web Intelligence

New Document
Create a document with a recently used data source or [browse](#) for more data sources.

Choose a data source to create a document

- Universe** More...
EDW - STU - Course Schedule 5/8/15 10:36 AM
- Excel** More...
Select an Excel spreadsheet as a data source.
- BEx** More...
Select a BEx query as a data source.
- Analysis View** More...
Pick an Analysis View as a data source.
- Text** More...
Select a text file as a data source.

Blank Document

Open Document
Open a recent document or [browse](#) for one on your computer.

Recent Documents

Name	Size	Date
Yesterday		
~ce2a3c83cc88bd181	40 KB	5/18/15 10:39 ...
Wednesday		
seniority_clerk	42 KB	5/13/15 3:36 PM
Vet_tech_july_09	58 KB	5/13/15 3:36 PM
Pclass_AP_list_Oct_2008	40 KB	5/13/15 3:35 PM
seniority_officeadmin_jan10	79 KB	5/13/15 3:34 PM
Class Roster	49 KB	5/13/15 11:16 ...

Connected